

# Senior Librarian

## CALIFORNIA DEPARTMENT OF CORRECTIONS & REHABILITATION

### Adult or Juvenile State Correctional Facilities

#### JOB DESCRIPTION

A **Senior Librarian (Correctional Facility)** is the working supervisor level. Incumbents may either: 1) supervise a staff of professional, technical or clerical personnel; 2) be responsible for a larger correctional facility library; or (3) be responsible for highly complex, technical, and specialized work.

#### MINIMUM QUALIFICATIONS

Applicants must have equivalent to graduation from college and completion of one additional year of graduate study in a library school accredited by the American Library Association; (Registration as a graduate student in a library school accredited by the American Library Association will admit applicants to the examination, but they must submit evidence of completion before they can be considered eligible for appointment.) AND Two years of California state service performing the duties of a Librarian (Correctional Facility) or Librarian or three years of increasingly responsible and varied professional library experience, including cataloging, reference work, and the selection of library materials.

#### SALARY & BENEFITS

- Salary: \$4,170 - \$5,320 per month
- Flexible Work Hours (Management discretion)
- 14 Paid Holidays
- Paid Vacation/Sick Leave or Annual Leave
- Health, Dental and Vision Care Plans
- Excellent Retirement
- \$2400 Annual Recruitment Bonus

(Limited to Avenal State Prison, Ironwood State Prison, Chuckawalla Valley State Prison, Calipatria State Prison & Centinela State Prison after 12 months of full-time employment)

#### TO APPLY

Please submit a Standard State Application (STD. 678) to:

California Department of Corrections & Rehabilitation  
Office of Workforce Planning, Education Recruitment Unit  
P.O. Box 942883  
Sacramento, CA 95811-7213

#### QUESTIONS?

Contact us— Toll Free **1.888.232.4584** • E-mail **EdCareers@cdcr.ca.gov**

**EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**—The compensation listed in this handout may be changed as a result of legislation, revision to the Bargaining Unit 3 Memorandum of Understanding (MOU), or other State action. Should there be a conflict between this document and changes in the requirements of law, State policy, or Unit 3 MOU, the latter will control.

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